

September 19, 2009- 11:00-1:45 pm Online Meeting Minutes

Officer Reports

Dan- Called all chapters in Mass. Got in touch with several by phone. Left messages on the others.

He talked on the phone with Kristen Holster of Dean College. She says that they are not sending any of their members to the leadership conference. They have not had any meetings yet this year and have not elected new officers but will be doing so shortly. Chapter has little enrollment and does not have any examples of best practices for resource manual.

He talked on the phone with Eileen Shea at Bristol CC. She said that they only have one officer and are hoping to have an election soon. Her chapter is a young chapter just getting started and they do not have any successful projects to report for the resource manual.

He talked on the phone with Kim Hicks at Holyoke CC. She does not expect to be sending any members to leadership conference. The induction is on October 2nd and they will be electing new officers after this, and she does not have any examples for the resource manual.

He got in touch, by email, with Charles Mastrangelo at Massasoit CC. He said that they are bringing a bunch of members to the leadership conference and will register shortly. The list of officers on the int. website is up to date and they will be holding an election soon to fill the vacant positions. For the resource manual he told me about the "Ugly Chuck" doll fundraiser where they dressed up a blow up doll with a mask and clothes, and they put it in an administrators room and that person had to pay \$10 for it to be removed, and \$15 for it to be sent to someone of their choosing. It started in the college president's room and they kept a log of destinations of the doll and comments, some of which were used in the student newsletter.

He got in touch, by email, with Robert LaPalme at Greensfield CC. He does not think that they can commit to the conference because they will just be getting organized at that time. They have not elected new officers but will be doing so early next month. For the manual Robert said his chapter is interested in helping out local animal shelters by collecting materials that the shelters have stated that they are in need of. The chapter has done this a few times in the past couple of years and the shelters have been much appreciative.

He got in touch, by email, with Clare LaMontagne at Springfield Technical CC. She says that the officer information on the int. website is up to date but they have appointed a new advisor Dan Emerson- DJEmerson@stcc.edu. I suggested that she look into changing the contact information on the int. website for the advisor.

He got in touch, by email, with Derrick Manns at Mass Bay CC. He says that his chapter is still in the process of talking to members about attending the conference. Their chapter has elected a new president and will be electing new officers after their first week of classes. For the manual Derrick says that he sends out emails that outline the strategies of Phi Theta Kappa to perspective members, and this has boosted enrollment by 70% in the past year.

He got in touch, by email, with Sheila Murphy at Mount Wachusett CC. She says that they will not be sending anyone to the leadership conference due to budget restraints.

They have kept their previous president Meghan Nichols and will be electing new officers in a week or so. She had sent me an email over the summer that summarized her chapters' involvement. Her chapter has participated in project graduation for the past six years and has done other civic projects such as: blanket drives for needy, selling daffodils for American Cancer Society, coat and clothing drives for a local shelter, toiletry drive for a shelter, and a bake sale to raise money for the local Veteran's Outreach Center.

My chapter Cape Cod CC has elected and submitted new officers and will be sending a bunch of students to the leadership conference. I will be giving my presentation about 5-Star Development at the college prior to presenting it at the Leadership Conference.

This is all of the contact that Dan has received so far but he is hoping to hear back from a few more chapters.

Andy- Emailed first 8 listed CT officers and has yet to hear not back from them. His chapter had 2 meetings last week, one officer meeting and one general meeting. His chapter is in the process of sending letters to prospective members for recruitment. They want Andy to give his Induction speech at Orientation instead of Induction, Jill and Michelle thinks this is a great idea, as it will give Andy some practice time.

Quang- Tries to keep up contact with his chapters every week. He has asked chapters to reply to his last email to state whether they find these emails helpful or not. He tries to create a format to every weekly email in which he has one thing to inform the chapters and one resource that the chapter can use to their benefit. Jill suggested that he may want to send each e-mail at different times of the week. Sending them on the same day, the officers may think they are the same e-mail.

His chapter has started a bagel sale to raise money for the due scholarships and is still working with Better World Books. Their induction is being planned for October 25th which Quang will be speaking at.

Quang has contacted Barb Murray about the workshop. He got some help from her but has not heard back from her about feedback about the workshop draft.

He is still working on a list of college presidents but is having a hard time finding their email addresses. He has called some schools but many do not seem to want to give out the college presidents email address. If he can't get their e-mail addresses, he should at least get the street addresses so that we can send out the newsletters, even if it can't be e-mail.

Jill- Has been in contact with the last half of the Southern Chapters but not many of them have responded.

She has contacted Rhode Island Community Food Bank and someone from the food bank will be in attendance at the Leadership Conference lunch to accept the donation. The food bank will provide donation boxes and will be getting all of the donations to the food bank by Monday after the conference.

Jill's chapter has appointed a new advisor who is also the Dean of Student Affairs. They are sending 4 officers to the leadership conference. Jill was recently elected Student Senate Treasurer.

Friday Night Activities for Leadership Conference

Scheduling for Friday night:

4:30-6:30- Registration

7:00-7:30- Dinner and Fellowship

7:30-8:00- CCRI Activity

8:00-8:30- Signature Bingo that is run by Quang

Please send 10 items that could go on the Bingo card to Quang

8:30-9:00- Nonverbal communication activity that is run by Dan

There will be 3 “rounds” for the members. The first round will be that members have to form groups first starting with their favorite color, then in that same group organize by birth month and then by date, chronologically. They will have to do this without words.

9:00-9:30- Andy/John- I AM poems

Michelle will print out the poems for the members. John and Andy will give the instructions to the members. Members should be given about 10-15 minutes to fill this out. Regional Officers will also participate in this activity.

Prizes that would be given out for bingo were discussed. It was thought that prizes should be given to the 1st, 2nd and 3rd person to get Bingo. The 1st place person would be able to pick their prize, then the 2nd person would get the next choice and the 3rd would get the final item left. The items that were discussed for prizes were a Chico bag, a Phi Theta Kappa Mug and a Phi Theta Kappa Pen.

Dress Code for the Conference:

Friday night- It was voted for the Officer to wear their Regional polo shirts along with your Key Pin and officer pin. For pants, it was voted that the Officers would wear jeans. The jeans should be clean with no hole or faded. They should also not have large designs on them.

Saturday- As always, Regional Officers will be required to business professional attire (suit with tie). Key Pin and Regional Officer pin would also be worn all day.

October Newsletter

Due **October 15th hope to be sent out to chapters 22nd**

The following articles were assigned:

Dan- Animal Shelters @ Greensfield CC

Quang- Upcoming Scholarships and due dates.

Andy- Conference Summary Article

Jill-Results from Food Drive

Regional Project Food Drive

Jill asked for some help in put together a poster board for the Conference. Andy is looking for images to make a poster to bring to the conference. Jill is continuing to work on the research needed for this project.

Officer Duties

1. Send out updated contact list to all other officers.
2. Try to add something to the website every week to keep people interested in looking at it.
3. Get sections of resource manual to Jill as soon as possible as to have a rough draft to show at Leadership Conference.
4. Responsibilities for Conference
 - Help and participate in Friday Night Activities.
 - Speak on Saturday morning with an update or announcement, this will be explained to Regional officers shortly.
 - Workshop.
5. Next Regional Meeting is at Bunker Hill Community College on November 14 at 12 noon. Please allow yourself plenty of time to get to this campus. As this campus is hard to get back to if you miss the entrance. Dress code for this meeting will be business casual; nice dress shirt with dress pants and pins. You do not need to wear a jacket or tie.