

ATTENTION: CHAPTER VOTING DELEGATE

To signify your role as *Chapter Voting Delegate*, please wear on your convention nametag the white *Voting Delegate* ribbon found in your chapter's registration packet. This ribbon will signify at the polling place that you have been designated the chapter's voting delegate. To assist you in your crucial role at the International Convention, please review the schedule of Voting Delegate Activities, Polling Process, a list of International Officer Responsibilities, Sample Candidate Questions and a summary of Campaign Rules.

To provide you with additional information on each candidate, Candidate Profile Forms and Candidate Essays are posted at each candidate's booth in the Academic Marketplace. The essays address the question, "*What is the most significant paradox of affluence in contemporary society? Why?*"

If you have any questions, please visit the Campaign Information Booth located in the Candidate Area of the Academic Marketplace.

POLLING PROCESS

One voting delegate is selected by each chapter in attendance at the International Convention. Only a student member may serve as the voting delegate. Neither alumni members nor chapter advisors may serve as a voting delegate for the chapter.

The delegate votes in all categories, regardless of which division he or she is from, as the International Officers are representatives of the Society as a whole.

Voting Delegates will sign in at the polling place, receive a ballot number, and vote electronically by computer. The voting delegate will return the ballot number as they leave the polling place.

Delegates may stop by and cast their vote at any time during this period. Voting should take no more than 30 minutes, provided delegates have pre-selected choices. Delegates arriving after the doors are locked will not be permitted to vote.

INTERNATIONAL OFFICER RESPONSIBILITIES

To serve as an International Officer is a privilege and an honor. With this honor come serious

responsibilities. International Officers represent the largest honor society in American higher education with 1,250 chapters on two-year college campuses in all 50 of the United States, Canada, Germany, the Republic of Palau, Republic of the Marshall Islands, Federated States of Micronesia, the British Virgin Islands, the United Arab Emirates and U.S. territorial possessions.

The 2009-2010 International Officers will be required to:

- 1) Participate in the International Officer Orientation in Jackson, Mississippi in May 2009; the 42nd International Honors Institute on June 22-26 in Richmond, Virginia; the Winter Orientation in January 2010 in Orlando, Florida; and the 92nd International Convention in Orlando, Florida, April 8-10, 2010, during tenure as International Officer.*
- 2) Serve as host and facilitator of programs at the 2009 Honors Institute and 2010 International Convention under the direction of the Headquarters Staff.*
- 3) Prepare an individual biography.*
- 4) Prepare two speeches for use at inductions, charter ceremonies, regional meetings, local civic clubs and campus meetings, etc.*
- 5) Obtain the approval of Phi Theta Kappa to attend chapter inductions, regional meetings, and other meetings when invited to serve as an official representative of Phi Theta Kappa.*
- 6) Travel to various regional meetings and serve in the following roles: Keynote speaker, master of ceremonies, workshop leader and Society ambassador.*
- 7) Submit formal reports to Headquarters within three days after attending Society regional meetings.*
- 8) Submit goals for the International Officer's division, to be achieved during the tenure of the International Officer.*
- 9) Submit articles for possible publication in regional and international newsletters upon request.*
- 10) Correspond with chapters located in the International Officer's division.*
- 11) Communicate closely with the Society's Headquarters Staff, Regional Coordinators, Regional Officers and fellow International Officers.*
- 12) Participate in regularly scheduled conference calls with the Headquarters staff.*
- 13) Participate in local chapter activities as an active member of an active chapter.*

14) Submit certified transcripts to Headquarters following completion of each academic term to verify maintenance of eligibility requirements.

15) Draft letters of correspondence to members, advisors and coordinators, upon request of Headquarters Staff.

16) Uphold the standards of membership and support the principles, ideals, and programs of the Society.

SAMPLE CANDIDATE QUESTIONS

Voting Delegates will have the opportunity to visit one-on-one with the candidates at their booths in the Academic Marketplace. The following questions are presented merely as guidelines. Voting Delegates may ask other questions not listed below.

1. What is your major? What are your future educational plans and career goals?
2. List your five major goals to accomplish during your term in International Office, if you are elected.
3. Other than Phi Theta Kappa, what are your interests (hobbies, favorite sports, recreation, etc.)?
4. What was the most important book you read this month? What is the most memorable book you have ever read?
5. Do you prefer newspapers, television, the Internet or news magazines as a news source? Why?
6. Why did you decide to attend a two-year college?
7. Please explain how your chapter participated in the International Service Program and the Honors Study Topic Program, and how you were involved in these efforts.
8. Why did you decide to accept the invitation to become a member of Phi Theta Kappa? How long have you been a member? What has the Society done for you in that time?
9. Are you an officer in your chapter? If you are elected to International Office, will your school and work schedule enable you to remain an active member of your chapter?
10. Are you involved in additional campus, civic or other organizations or activities? Do you plan to relinquish these other involvements if you are elected to International Office?
11. Why did you decide to run for International Office, and what do you consider to be your main qualification for International Office in Phi Theta Kappa?

Phi Theta Kappa International Officer Campaign Rules*

* The complete list of Campaign Rules can be found online at <http://www.ptk.org/chapters/resources/runoffice/rulesandregs.htm>.

Five International Officers will be elected during the 91st International Convention:

1. International President
2. Division I Vice President
3. Division II Vice President
4. Division III Vice President
5. Division IV Vice President

A Phi Theta Kappa member may be a candidate for International Office only once (as stated in Chapter I, Section 2B of the Society's International Constitution and Bylaws).

Candidate Campaign Material/Booth

- ❑ **Only ONE distributable information piece may be used by each candidate.** No other items may be distributed, including door prizes or food items.
- ❑ Candidates are prohibited from using quotations, statements of endorsement, photos or images of Phi Theta Kappa Headquarters staff members, current International Officers, Regional Coordinators, the Board of Directors or Alumni Advisory Council representatives in their campaign materials, including their campaign booths in the Academic Marketplace.
- ❑ While it is acceptable to include photos of Regional Coordinators in their campaign materials, candidates may NOT use photos or images of Headquarters staff members, current International Officers, the Board of Directors or Alumni Advisory Council representatives in any of their campaign materials, including the campaign booth.
- ❑ An attachment to the "distributable information piece" is NOT ALLOWED. Candidates may not distribute "theme oriented" pieces such as buttons, edible items, rulers, pencils, key chains, stamps, etc.
- ❑ Candidates and their campaign team members may only distribute campaign literature INSIDE the Academic Marketplace while the candidate booth is manned on Thursday and briefly on Saturday.
- ❑ For the Conversations with Candidate Finalists event on Saturday, April 18, only the candidate and his/her campaign manager may visit with delegates at their booths.

- ❑ No campaign promotional materials are allowed to be posted on hotel or convention center property (walls, doors, ceilings, pillars, windows, light poles, etc.)
- ❑ T-shirts and/or campaign costumes worn by the candidate and/or campaign workers are acceptable. However, no more than 20 campaign workers may wear campaign costumes. This includes campaign buttons, decals, t-shirts, hats, etc. Campaign workers may begin to wear costumes upon arrival at Convention.

Candidate Finalists' Speeches -- the Honors Study Topic Speech

The Candidate Finalists will present speeches on the 2008-2010 Honors Study Topic, "The Paradox of Affluence: Choices, Challenges, and Consequences" during the Fourth General Session.

- ❑ This speech **MUST NOT** be presented as a "campaign speech."
- ❑ All Honors Study Topic speeches are limited to **THREE** minutes and are strictly timed.
- ❑ Props brought on stage by the candidate only may be used in giving speeches; however, additional audio/visual equipment such as slide projectors, videos, or sound equipment is prohibited.

Election/Polling Process

- ❑ The first election takes place on Friday, April 17. The top two candidates in each race are announced at the end of the Third General Session on Friday afternoon. The run-off election is held on Saturday, April 18.
- ❑ **Voting delegates cast a vote in each of the five International Officer races.** Only active members of active chapters may serve as voting delegates at the International Convention. Neither alumni members nor chapter advisors may serve as a voting delegate for the chapter.
- ❑ Campaigning is not permitted during the polling process. Candidates are not permitted to be within 100 feet of the entrance to the polls during the hours of polling. The only exception to this rule is if the candidate is the **ONLY** member representative of the chapter at the International Convention and is therefore serving as the chapter's voting delegate.
- ❑ The vote-counting process is monitored by at least one non-partisan Society constituent (e.g., an alumnus) **AND** at least one person who is **NOT** affiliated with Phi Theta Kappa.
- ❑ Election results are posted on Phi Theta Kappa's website (www.ptk.org) within two weeks following the International Convention.